

## Delegated Decision Notice

This form is the written record of a key, significant operational or administrative decision taken by an officer.

<b>Decision type</b>	<input type="checkbox"/> Key Decision	<input checked="" type="checkbox"/> Significant Operational Decision	<input type="checkbox"/> Administrative Decision
<b>Approximate value</b>	<input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000	<input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000
<b>Director<sup>1</sup></b>	Director of City Development		
<b>Contact person:</b>	Jonathan Moxon – Exec Manager Flood Risk & Climate Resilience	Telephone number: 07712215082	
<b>Subject<sup>2</sup>:</b>	Umbrella Partnership Research Agreement with the University of Leeds for the West Yorkshire Flood Innovation Programme & Statement of Work 1 – WYFLIP Accelerator Project.		
<b>Decision details<sup>3</sup>:</b>	What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call in etc.)  To enter in to an umbrella partnership research agreement with the University of Leeds to continue the partnership work on the West Yorkshire Flood Innovation Programme, this decision will also include delivery Statement of Work 1 which covers the WYFLIP Accelerator Project.		
	A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)  The Council provides programme management for the WYFLIP in conjunction with the UoL (their initial services are covered by a separate partnership agreement between UoL and the Council). This umbrella agreement will provide a longer term collaborative arrangement to continue the partnership approach to managing and delivering work packages connected to this West Yorkshire level programme. Work packages will be defined and agreed separately using Statement of Works (template provided in umbrell agreement). Work package 1 relates to the WYFLIP		

<sup>1</sup> Give title of Director with delegated responsibility for function to which decision relates.

<sup>2</sup> If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

<sup>3</sup> Simply refer to supporting report where used as these matters have been set out in detail.

	<p>Accelerator Project, which is a £310k project to develop 6 further work packages in to business cases or fundable projects that link back to the wider WYFLIP objectives and its 5 core themes:</p> <ol style="list-style-type: none"> <li>1. Property Flood Resilience</li> <li>2. Nature Based Solutions</li> <li>3. Community &amp; Voluntary Sector</li> <li>4. Enhanced Flood Warning Systems</li> <li>5. Integrated Water Management Solutions</li> </ol> <p>This work is funded using an existing funding agreement with the West Yorkshire Combined Authority utilises Shared Prosperity Fund revenue funding that has been allocated within their programme for the West Yorkshire Flood Innovation Programme (WYFLIP) - Accelerator Project. The funding agreement, drafted by WYCA, has been signed and sealed.</p> <p>The programme will deliver a range of innovative projects that will enhance the climate and flood resilience of West Yorkshire by working collaboratively. WYFLIP has also received funding through the Yorkshire Regional Flood &amp; Coastal Committee Local Levy fund administered through the EA. This additional SPF funding will enable a specific project to be delivered in conjunction with UoL, the Accelerator Project, which will deliver research, feasibility and development work on five work packages within the project which should lead to future project funding bids that will be included under the WYFLIP, using the umbrella agreement and future work packages issued under further Statement of Works.</p>
	<p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision.</p> <p>The role the Council will undertake has been agreed and promoted through established partnerships and endorsed by the Yorkshire Regional Flood &amp; Coastal Committee and West Yorkshire Combined Authority Investment Committee and partners in the region. The collaborative partnership for delivering against WYFLIP objectives is unique within the region and work to date has proved successful to date generating a pipeline programme that aims to bring in at least £10m of further funding in to innovation work on flood and climate resilience in the region over the next 6 years.</p>
<b>Affected wards:</b>	None directly, but the work of the WYFLIP programme supports the development of projects and partnerships that enhance the flood and climate resilience of Leeds.

<b>Details of consultation undertaken<sup>4</sup>:</b>	Executive Member Executive Member for Infrastructure and Climate, briefed on both items regularly at West Yorkshire Flood Risk Partnerships, last meeting 25 <sup>th</sup> May 2023.		
	Ward Councillors N/A		
	Chief Digital and Information Officer <sup>5</sup> N/A		
	Chief Asset Management and Regeneration Officer <sup>6</sup> Via Flood Resilience Programme Board.		
	Others		
<b>Implementation</b>	Officer accountable, and proposed timescales for implementation Jonathan Moxon – Exec Manager Flood Risk & Climate Resilience - Umbrella Research Partnership Agreement period is open ended but Statement of Work 1 period is 1 <sup>st</sup> April 2023 to 31 <sup>st</sup> March 2025.		
<b>List of Forthcoming Key Decisions<sup>7</sup></b>	Date Added to List:		
	<b>If Special Urgency or General Exception</b> a brief statement of the reason why it is impracticable to delay the decision		
	<b>If Special Urgency</b> Relevant Scrutiny Chair(s) approval Signature _____ Date _____		
<b>Publication of report<sup>8</sup></b>	If not published for 5 clear working days prior to decision being taken the reason why not possible:		
	If published late relevant Executive member's approval Signature _____ Date _____		
<b>Call In</b>	Is the decision available <sup>9</sup> for call-in?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
	<b>If exempt from call-in</b> , the reason why call-in would prejudice the interests of the council or the public:		
<b>Approval of</b>	Authorised decision maker <sup>10</sup>		

<sup>4</sup> Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

<sup>5</sup> See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology


<sup>6</sup> See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

<sup>7</sup> See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

<sup>8</sup> See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

<sup>9</sup> See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call in. Key decisions are always available for call in unless they have been exempted from call in under rule 5.1.3.

<sup>10</sup> Give the post title and name of the officer with appropriate delegated authority to take the decision.

<b>Decision</b>	Oliver Priestley – Head of Engineering & Infrastructure	
	Signature 	Date 15 <sup>th</sup> June 2023